

Governor Pre-Designation Legal Fees General Licence Reporting

GL/2023/0002 Part A Prior Obligation fees

Section 1 – Basic Information

1a Law Firm(s) / Attorneys(s) [add boxes as required]

Name:
Address:
Email:
Telephone:
Head of Compliance:
Regulator:

Name:
Address:
Email:
Telephone:
Head of Compliance:
Regulator:

1b Designated Person(s) (DP) Represented

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1c Case Description

[including relevant dates]

Section 2 - Fees

2a Fees

Total Fees Incurred:

Total Hours:

Date range:

Fees for Remaining Work:

Total Hours:

Date range:

2b Engagement Letter

Provide engagement letter

2c Payment Route

Section 3 – Prior Obligation Conditions

3a Please confirm the legal fees being claimed via General Licence GL/2023/2002 is for work carried out before the DP in question was designated:

Name:
Date:
Role:
Signature.....

3b Please confirm no payment was made to a Designated Person whether directly or indirectly:

Name:
Date:
Role:
Signature.....

Governor’s Office

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